

## Lockers & Baskets

Thank you for allowing us to provide services to your family.

Our highest priority is our relationship with you and the services you receive.

Providing a safe environment for visitation includes preventing environmental risks (i.e. bed bugs) and physical risks (i.e. weapons) from being brought into the building. Utilization of the following steps will help prevent these risks and is a requirement of our services.

Visiting Family Members:

- Upon arrival you will sign in at the front desk and receive a numbered lock matching a numbered locker.
  Iris Family Support Center has a backup key should a key be lost during your visit.
- We encourage you to bring items to the visit. The items you want during the visit will need to be placed into a basket provided to you by Iris Family Support Center.
  - o Items you may want to provide include but not limited to
    - Diapers & wipes
    - Formula
    - Snacks
    - Activities
    - Food: prepared outside of the visit, from a restaurant or ingredients to prepare food during the visit.
      - Staff will need to check the contents of the bagged food.
- All coats/jackets, bags, diaper bags, purses, etc. will need to be locked in a locker.
- You will not be able to return to your locker for items during the visit.
- If your family is going out into the community or returning from a community visit, the lockers and baskets will be utilized for safety within the building.
- At the end of the visit, you will return the basket to the client waiting area, gather your items from the locker and return the lock and key to the front desk.

## **Special Circumstances:**

• We know our building isn't the same as your home. Our goal is to create the next best option for your family. With this consideration, gifts for birthdays and/or holidays can be brought into the building wrapped. Iris Family Support Center staff will supervise any cards and/or gift openings.

Client Name:	 Date:	

Staff Name: \_\_\_\_\_ Date: \_\_\_\_\_